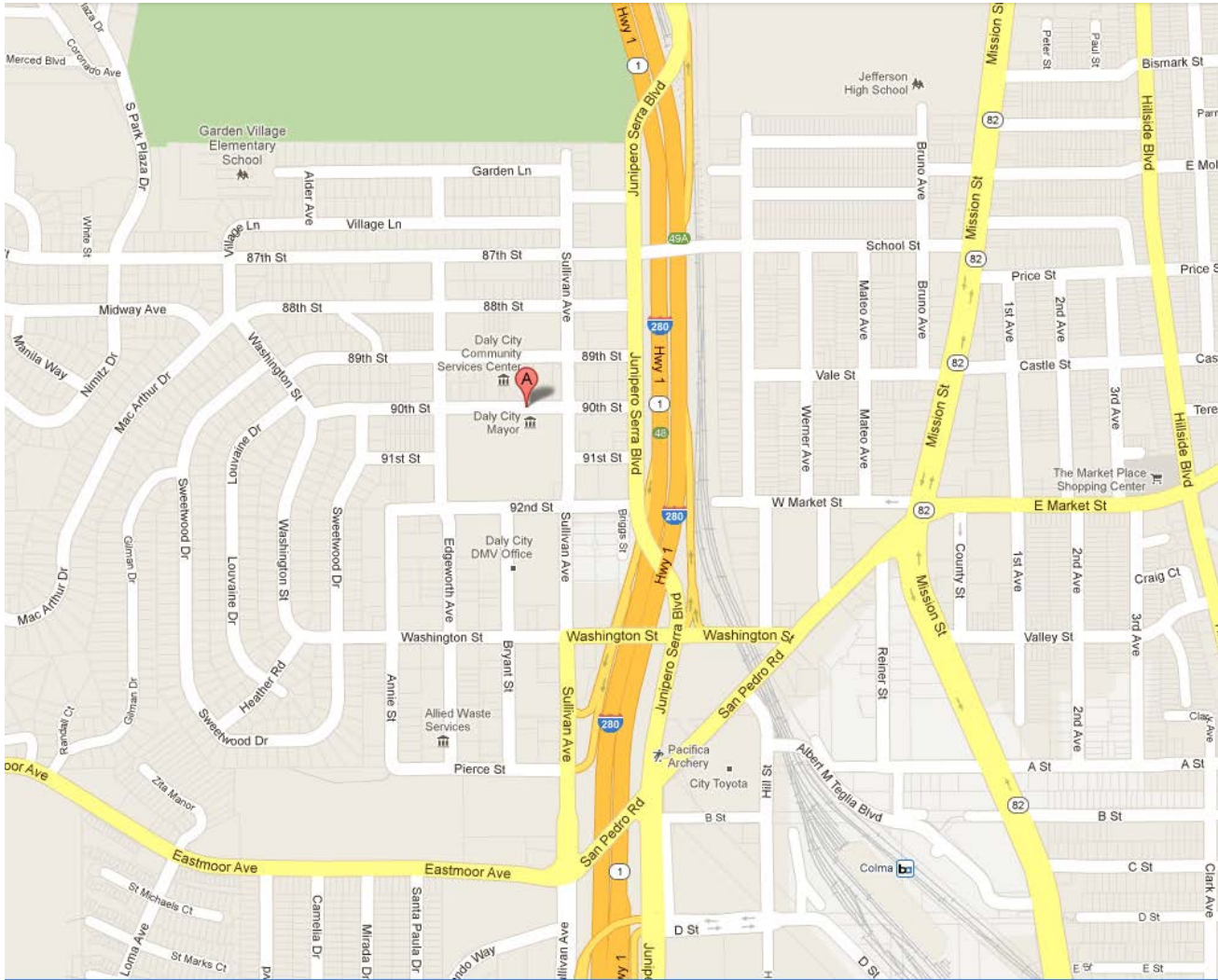


MEETING LOCATION
City Hall, 333 90th STREET, 2ND FLOOR TRAINING ROOM, DALY CITY



Directions from 280 North:

Take Exit 47 toward Eastmoor Ave
Left on Junipero Serra Blvd
Left on 90th Street

Directions from 280 South:

Take Exit 48 for Sullivan toward
Eastmoor/Mission St
Right at fork toward Sullivan Ave
Right on Sullivan Ave
3rd Left on 90th Street

Training Room is up first set of
steps from City Hall Parking Lot
(looks like first floor)

Upcoming Meetings, Work Shops, Trainings, etc. for Each Countywide Program Component

- Technical Advisory Committee – usually meets 10:00 am to noon, third Tuesday of most months, location varies. Next meeting is October 16 in Atherton.
- New Development – subcommittee usually meets 1:30 to 3:30 pm, first Tuesday of every other month. Next meeting is October 2 at Redwood Shores Library at 399 Marine Parkway in Redwood City.
- Public Information/Participation – subcommittee usually meets 10:00 am to noon, second Tuesday of every other month. Next meeting is September 18 (one week later than usual) at Belmont City Hall.
- Municipal Maintenance – subcommittee usually meets noon to 1:00 pm (\$10.00 lunch), fourth Wednesday of the month, quarterly. Next meeting is October 24 at location TBD.
- Parks Maintenance and Integrated Pest Management – work group usually meets 1:30 to 3:00 pm, fourth Tuesday of the month, approximately three times per year. The next meeting will be in early January (earlier in the month than usual to allow time to plan for the February Landscape IPM Workshop) at location TBD.
- Trash Control – work group usually meets 9:30 am to noon, fourth Wednesday of the month, quarterly. Next meeting is tentatively scheduled for October location TBD.
- Commercial/Industrial/Illicit Discharge Control – subcommittee usually meets 1:00 to 2:30 pm, third Wednesday of the month, quarterly. Next meeting is October 17 at San Mateo County Environmental Health's offices, 2000 Alameda de las Pulgas, City of San Mateo (the training workgroup will meet from noon to 1:00 pm the same day and location).
- Water Utility Training – there are no further meetings planned for this ad hoc work group but a training work shop is tentatively planned for early November.
- Watershed Assessment and Monitoring – subcommittee usually meets 10:00 am to noon, second Thursday of the month, approximately three times per year. Next meeting will likely be the second Thursday of either October or November at San Mateo County Environmental Health's offices, 2000 Alameda de las Pulgas, San Mateo.

2012 NPDES TAC Attendance Record			Month											
AGENCY AND NAME	Telephone #	Email Address	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SMCWPPP/ CCAG														
Matt Fabry	599-1419	mfabry@co.sanmateo.ca.us	X	X	X	X	X	X		X				
Richard Napier	599-1420	rnapier@co.sanmateo.ca.us		X		X	X							
Sandy Wong	599-1409	slwong@co.sanmateo.ca.us								X				
EOA, Inc.														
Jon Konnan	510 832-2852 x111	jkonnann@eoainc.com	X	X	X	X	X	X		X				
Adam Olivieri	510-832-2852x115	awo@eoainc.com												
Regional Board														
Sue Ma	510-622-2386	sma@waterboards.ca.gov												
Selina Louie	510-622-2383	slouie@waterboards.ca.gov												
Atherton														
Steve Tyler	752-0570	styler@ci.atherton.ca.us					X	X		X				
Belmont														
Gilbert Yau	595-7425	gyau@belmont.gov												
Leticia Alvarez	595-7469	lalvarez@belmont.gov	X		X		X			X				
Dalia Corpus	595-7468	dcorpus@belmont.gov												
Brisbane														
Randy Breault	415-508-2130	rbreault@ci.brisbane.ca.us	X				X							
Karen Kinser	415-508-2133	kkinser@ci.brisbane.ca.us												
Shelley Romriell	415-508-2128	sromriell@ci.brisbane.ca.us		X		X		X						
Burlingame														
Victor Voong	558-7230	vvoong@burlingame.org	X	X	X	X	X	X		X				
Eva Justimbaste		eva.justimbaste@veoliawaterna.com					X	X						
Steve Daldrup		stephen.daldrup@veoliawaterna.com			X	X	X	X		X				
Colma														
Muneer Ahmed	757-8888	muneer.ahmed@colma.ca.gov	X		X		X			X				
Brad Donohue				X		X		X						
Saied Mostafavi							X							
Daly City														
Cynthia Royer	991-8203	croyer@dalcycity.org	X				X	X		X				
Jesse Myott	991-8054	jmyott@dalcycity.org		X	X									
East Palo Alto														
Michelle Daher	853-3165	mdaher@cityofepa.org	X	X	X	X	X	X						
Foster City														
Norm Dorais	286-3279	ndorais@fostercity.org		X	X		X	X		X				
Mike McElligott	286-8140	mmcelligott@fostercity.org												
Half Moon Bay														
Muneer Ahmed		muneer@csgengr.com	X		X		X			X				
Brad Donohue				X		X								
Laura Snideman								X						
Hillsborough														
Dave Bishop	375-7588	dbishop@hillsborough.net	X											
Jen Chen	375-7488	jchen@hillsborough.net												
Catherine Chan		cchan@hillsborough.net	X		X		X	X		X				
Menlo Park														
Rebecca Fotu	330-6765	rfotu@menlopark.org	X	X	X	X	X	X		X				

* January meeting held via conference call

2012 NPDES TAC Attendance Record			Month											
AGENCY AND NAME	Telephone #	Email Address	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Millbrae														
Khee Lim	259-2347	klim@ci.millbrae.ca.us	X					X		X				
Anthony Riddell	259-2337	ariddell@ci.millbrae.ca.us												
Kelly O'Dea	259-2448	kodea@ci.millbrae.ca.us			X	X								
Pacifica														
Raymund Donguines	738-3768	donguinesr@ci.pacifica.ca.us	X	X	X	X	X	X		X				
Elizabeth Claycomb	738-7361	claycombe@ci.pacifica.ca.us												
Portola Valley														
Howard Young	851-1700x214	hyoung@portolavalley.net		X						X				
Redwood City														
Marilyn Harang	780-7477	mharang@redwoodcity.org	X	X		X								
Peter Vorametsanti				X		X								
Harry Kwong	650-780-7473					X								
Terence Kyaw	780-7466	tkyaw@redwoodcity.org								X				
San Bruno														
Gino Quinn	616-7169	gquinn@sanbruno.ca.gov						X		X				
Joseph Cervantes	616-7068	jcervantes@sanbruno.ca.gov								X				
Klara Fabry										X				
San Carlos														
Ray Chan		rchan@cityofsancarlos.org												
Jay Walter		jwalter@cityofsancarlos.org												
San Mateo, City														
Shelli St. Clair	522-7342	sstclair@cityofsanmateo.org	X	X	X		X	X		X				
Debra Bickel	522-7343	dbickel@cityofsanmateo.org								X				
San Mateo, County														
Dermot Casey	372-6257	djcasey@co.sanmateo.ca.us		X	X	X	X	X		X				
Julie Casagrande	599-1457	jcasagrande@co.sanmateo.ca.us	X	X		X	X	X		X				
Mary Bell Austin	372-6259	maustin@co.sanmateo.ca.us												
Tim Swillinger	372-6245	tswillinger@co.sanmateo.ca.us												
Carole Foster		cfoster@smcgov.org			X									
So. San Francisco														
Cassie Prudhel	829-3840	cassie.prudhel@ssf.net	X	X				X		X				
Rob Lecel	829-3882	rob.lecel@ssf.net			X	X	X							
Woodside														
Gratien Etchebehere	851-6790	getchebehere@woodsidetown.org					X							
Dong Nguyen	851-6790	dnguyen@woodsidetown.org			X	X		X						
Caltrans														
John Michels	510-622-5996	jmichels@caltrans.ca.gov					X							
Karen Mai		kmai@caltrans.ca.gov					X							
Guests/Public														
Attendance			18	19	19	19	25	22	0	25	0	0	0	0

* January meeting held via conference call

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 3
From: Matthew Fabry, Program Coordinator
Subject: Approval – NPDES TAC meeting minutes – August 21, 2012

Summary

The attached minutes were recorded from notes taken at the subject meeting.

Recommendation

Approve August 21, 2012 NPDES Technical Advisory Committee meeting minutes as drafted.

Discussion

None.

Attachments

Draft Minutes from August 21, 2012 NPDES Technical Advisory Committee Meeting

**NPDES Stormwater
Technical Advisory Committee (TAC)
REPORT OF MEETING**

**TUESDAY, AUGUST 21, 2012
10:00 to NOON
CITY OF MILLBRAE**

- 1. INTRODUCTIONS, ANNOUNCEMENTS, AND AGENDA REVISIONS** Self-introductions were made. Matt Fabry, Program Coordinator, provided various announcements, including: 1) C/CAG Executive Director Richard Napier announced his retirement at the C/CAG Board meeting on August 9th. He plans to retire sometime in October; 2) The Request for Proposals for consulting services to support a countywide stormwater funding initiative was released on August 20, with the RFP posted on both C/CAG's and the Countywide Program's websites. Proposals are due September 14 with a pre-proposal meeting on August 30; 3) The C/CAG Board approved at its August 9 meeting filing amicus briefs in support of both the Los Angeles and San Diego appeals regarding unfunded mandate test claims. Staff will coordinate with the California Stormwater Quality Association (CASQA), which also plans to file, to see if there is an opportunity to co-file; 4) The Bay Area Stormwater Management Agencies Association (BASMAA) and the Association of Bay Area Governments (ABAG) both were awarded Proposition 84 stormwater grants that will benefit the Countywide Program and C/CAG member agencies. BASMAA's grant will help support trash reduction/quantification efforts and the ABAG grant will help develop green infrastructure master plans and screening tools. CASQA was also awarded two grants, one for developing a web portal for municipal stormwater program effectiveness assessment data and information and one to provide technical assistance for municipal code updates to help remove barriers to Low Impact Development with the CalGreen building code; 5) The City Managers Association requested Bruce Wolfe, Executive Officer of the Regional Water Board, attend an upcoming meeting. He is tentatively scheduled to attend the September 21 City Managers meeting; 6) There will be a Watershed Summit on Saturday, September 22 at Foothill College that will be addressing watershed issues for both Santa Clara and San Mateo Counties. The Countywide Program is a co-sponsor of the event and plans to host a table and participate in the Summit. Participation in the event will help with meeting some of the public outreach requirements in the Municipal Regional Permit.
- 2. PUBLIC COMMENT - NONE**
- 3. ADOPTION OF MEETING MINUTES** - The June minutes were adopted as written.
- 4. REGULAR AGENDA**
 - A. APPROVAL OF COUNTYWIDE PROGRAM ANNUAL REPORT** – Staff polled the attendees for approval by duly authorized representatives to submit the Countywide Program Annual Report on behalf of C/CAG member agencies/MRP permittees. Duly authorized representatives provided authorization for all jurisdictions with the exception of Brisbane, East Palo Alto, Hillsborough, Menlo Park, San Carlos, and Woodside. Subsequent email approvals were provided by duly authorized representatives from Brisbane, Hillsborough, and Menlo Park on 8/21, 8/22, and 8/29, respectively.
 - B. STRATEGIC PLANNING FOR PROGRAM IMPROVEMENT** – The group discussed potential ways to improve Countywide Program effectiveness in assisting member agencies, including additional training, annual report review and guidance, internal audits, development of ad-hoc committees, and website improvements. Attendees recommended 1) devote more time

during annual report training to Provisions C.3, C.6, and C.10, with proposals to cover those topics on a separate day or to do a full day of training; 2) combine BASMAA and Countywide Program guidance for annual reporting into a single guidance; 3) provide a quarterly check-in at subcommittees on what jurisdictions should have accomplished or need to document for reporting during the subject quarter; and 4) improve the website to clearly list all supporting documents by permit provision. The group agreed to create an ad-hoc Executive/Budget committee with representation to be determined as a way to more effectively address policy/budget issues. Jon Konnan with EOA discussed plans for performing internal informal audits of municipal programs, including efforts to prioritize jurisdictions that would benefit from audits and what permit areas would be evaluated, and discussed ideas for audit contents and process.

- C. UPDATE ON AUGUST 15 TRASH MEETING WITH WATER BOARD** – Matt provided an overview of the meeting with Regional Board staff and upper-management permittee representatives on August 15. At the meeting, Chris Sommers with EOA provided a summary of what's been done to-date on the regional trash efforts and the group discussion focused on high-priority policy (non-technical) issues, including grandfathering of existing enhanced actions, credits for non-quantifiable (pollution prevention) actions, and credit for creek/shoreline cleanups.

- 5. BASMAA/CASQA UPDATES** - Matt provided a brief summary of the current status of the Statewide Stormwater Permitting work group consisting of some of the CASQA Board members and upper-level management from the State and Regional Boards.

- 6. EXECUTIVE DIRECTOR'S REPORT** - NONE

- 7. SUBCOMMITTEE AND WORKGROUP REPORTS**

Attendees were referred to subcommittee reports in the agenda packet for updates.

A. PUBLIC INFORMATION/PARTICIPATION

B. COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE

C. NEW DEVELOPMENT

D. MUNICIPAL MAINTENANCE ACTIVITIES

1) MUNICIPAL MAINTENANCE SUBCOMMITTEE

2) PARKS MAINTENANCE & IPM WORKGROUP

3) WATER UTILITY WORK GROUP

E. TRASH SUBCOMMITTEE

F. WATERSHED ASSESSMENT AND MONITORING

- 8. NEXT MEETING**

The September TAC Meeting will be held one week earlier than normal to allow for permittee approvals to submit the BASMAA Regional Supplements. The meeting will be on September 11 at 10 am in Daly City.

MEETING ADJOURNED

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 4A
From: Matthew Fabry, Program Coordinator
Subject: **PRESENTATION** – California Stormwater Quality Association

Summary

Geoff Brosseau, Executive Director for the California Stormwater Quality Association, will provide an annual update on CASQA activities and accomplishments and benefits to members.

NPDES Technical Advisory Committee

Agenda Report

Date: September 11, 2012
Item: 4B
From: Matthew Fabry, Program Coordinator
Subject: **APPROVAL** – Bay Area Stormwater Agencies Association Regional Supplements to Annual Reports

Summary

The Bay Area Stormwater Management Agencies Association (BASMAA) Regional Supplements document compliance activities performed regionally on behalf of all Municipal Regional Permit (MRP) permittees. Since these are regional compliance documents and per the Countywide Program's Certification Procedures, "duly authorized representatives" from each jurisdiction need to authorize Countywide Program Coordinator Fabry or C/CAG Executive Director Napier to authorize BASMAA to submit the documents on behalf of San Mateo County permittees.

Recommendation

Duly authorized representatives authorize Program Coordinator Fabry to authorize BASMAA to submit the Regional Supplements on behalf of their jurisdictions.

Discussion

Each year, BASMAA prepares Regional Supplements to the permittee and Countywide Program annual reports that document compliance activities performed on behalf of all 76 Municipal Regional Permit permittees. There are three Regional Supplements, addressing activities related to Pollutants of Concern and Monitoring, New and Redevelopment, and Training and Outreach. The Draft Regional Supplements were emailed to Technical Advisory Committee and relevant subcommittee representatives on and around August 16, 2012 for review and comment.

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 4C
From: Matthew Fabry, Program Coordinator
Subject: **INFORMATION** – Update on Trash Issues

Summary

Staff will provide an update on the current status of addressing Regional Board comments/concerns with the regional and local trash submittals, including an update on trash generation rates and next steps.

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 4D
From: Matthew Fabry, Program Coordinator
Subject: **INFORMATION** – San Pedro Creek and Pacifica State Beach Total Maximum Daily Load Development

Summary

Staff will provide a summary on Regional Water Board efforts to develop a bacteria TMDL for San Pedro Creek and Pacifica State Beach and lead a discussion regarding the role of the Countywide Program (if any) in this regulatory action.

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 4E
From: Matthew Fabry, Program Coordinator
Subject: **INFORMATION** – Strategic Planning for Program Improvement

Summary

Staff will provide a follow-up from the August discussion on Strategic Planning for Program Improvement, including a summary by EOA staff on review of municipal annual reports and recommendations moving forward.

NPDES Technical Advisory Committee Agenda Report

Date: September 11, 2012
Item: 5
From: Matthew Fabry, Program Coordinator
Subject: **BASMAA/CASQA UPDATES**

Summary

CASQA Executive Director Geoff Brosseau will provide a verbal summary of the current status of the Statewide Stormwater Permitting Workgroup, which includes him, a subset of CASQA Board members (including Program Coordinator Matt Fabry), and executive management from the State and Regional Water Boards. Geoff will also provide a summary of what will be presented at the September 13 CASQA Quarterly Meeting (agenda attached).



California Stormwater Quality Association®

Dedicated to the Advancement of Stormwater Quality Management, Science and Regulation

Meeting / Webcast Notice & Agenda Thursday, September 13, 2012, 9:00 am to 3:00 pm

DoubleTree by Hilton Hotel, Sacramento

2001 Point West Way, Sacramento, CA 95815; (916) 924-4913

Meeting Fee: Pre-register by 5:00 pm Friday, September 7, \$55 – Members / \$55 – Regulators / \$75 – Non-members

Meeting Fee: After 5:00 pm September 7 and at door, \$75 – Members / \$75 – Regulators / \$95 – Non-members

Online registration open until 5:00 pm, Wednesday, September 12

LIVE Webcast option available – Purchase individual or site use online until NOON Wednesday, September 12

Meeting fee payable at the door beginning at 8:00 am

Credit Cards preferred - Visa, MasterCard, American Express, Discover. Cash or check also accepted

Meeting fee includes lunch. CASQA is a 501(c)(3) non-profit corporation. CASQA Tax Identification Number: 55-0797265.

Refund Policy: No refund available, but substitution of the attendee or viewer is allowed without charge or deadline.

New Permits – What Are They Telling Us?

- | | |
|--|-----------------|
| I. <u>Welcome / Introductions / Announcements</u> | (9:00 – 9:15) |
| Richard Boon, Chair | |
| II. <u>State of Stormwater Permits–The Focus for the Next Five Years</u> | (9:15 – 9:45) |
| Jonathan Bishop, Chief Deputy Director, State Water Board | |
| III. <u>Update on Pending Statewide Permits</u> | (9:45 – 11:30) |
| Greg Gearheart, State Water Board (Industrial General Permit) | |
| Walt Shannon, State Water Board (Caltrans Permit) | |
| Christine Sotelo, State Water Board (Phase II MS4 Permit) | |
| IV. <u>Commendation Presentation to Department of Pesticide Regulation</u> | (11:30 – 11:45) |
| Geoff Brosseau, Executive Director | |
| V. <u>State and Federal Reports</u> | (11:45 – 12:00) |
| USEPA, State Water Board, and Regional Water Boards | |
| Lunch | (12:00 – 1:00) |
| VI. <u>Overview of the Draft San Diego MS4 Permit</u> | (1:00 – 1:45) |
| David Gibson, Executive Officer, San Diego Regional Water Board | |
| VII. <u>Overview of the Los Angeles MS4 Tentative Order</u> | (1:45 – 2:30) |
| Mack Walker, Larry Walker Associates | |
| Heather Maloney, City of Monrovia / LA Permit Group | |
| VIII. <u>Update on Activities of Statewide Stormwater Permitting Work Group</u> | (2:30 – 2:55) |
| Geoff Brosseau, Executive Director | |
| IX. <u>Closing</u> | (2:55 – 3:00) |
| Richard Boon, Chair | |

The content of presentations by individuals and organizations other than CASQA has not been officially reviewed, approved, or endorsed in any way by CASQA or any of its employees or agents. Any opinions or conclusions expressed in the presentations are the opinions and conclusions of the speakers and are not necessarily the opinions or conclusions of CASQA or any of its employees or agents.

DRAFT SUMMARY
Municipal Maintenance Subcommittee Meeting – Colma Community Center

Meeting Date: August 22, 2012

Subcommittee Actions:

1. Agreed that the summary of the March 2012 subcommittee meeting was acceptable.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None

Other Information/Announcements:

- **Update on Municipalities Preparation of Annual Reports Regarding Provision C.2.** There were no issues with preparing the FY11-12 Annual Reports Section C.2. There was discussion of the Regional Water Board staff's May 25, 2012 letter approving the MRP Annual Report format. This letter included a condition to revise the FY 2012-13 Annual Report Format for sections C.2.a, b, c and e related to BMP implementation. An acceptable modification described by the letter includes "tiers of BMPs, levels of implementation, and applicable instances and gradations of compliance reporting. Use of standard operating procedures or other documents to support clear, concise and unambiguous reporting may also suffice to some extent."

Subcommittee members feel the RWB staff should wait for the next permit cycle to make changes to reporting requirements. We are already two months into the new FY and the new reporting requirements are not available. There needs to be more time for agencies to meet new requirements.

- **Pump Station Monitoring Forms.** There were no requests to revise the current SMCWPPP Pump Station Monitoring Form to include the presence of trash in cubic yards as currently required in the Annual Reporting form. There was a request to make the C.2.d trash reporting units (cubic yards) consistent with the C.10 units (gallons). Gallons are a more practical unit given the small amount of trash being removed from some pump stations.
- **Municipal Maintenance Workshop.** Late spring or early summer was a suggested time period for holding a maintenance workshop. Suggested locations included Belmont Sport Complex and Foster City. Suggested workshop topics were:
 1. Cleaning catch basins and trash capture device maintenance;
 2. How to collect DO samples for pump station monitoring to ensure consistency among agencies (ideally the workshop would be before the wet season for this topic);
 3. Graffiti removal;
 4. Standard Operating Procedures; and
 5. Vendor demonstrations.

- **Open Forum Discussion on Maintenance Issues.** The following maintenance issues were discussed:
 1. SFEP provided stencils to mark storm drain inlets for trash capture devices. Some agencies simply put a colored mark by the storm drain markers for their staff to more easily identify the locations.
 2. Some trash capture devices need to be checked after every other storm and the screen holes cleaned.
 3. Rain gauges are needed to identify when to perform the two wet season pump station inspections. Some agencies have the use of rain gages maintained by others (e.g., San Francisco Airport) nearby their pump stations and others have rain gages at the pump stations.
- **BASMAA Municipal Operations Committee.** BASMAA members discussed the possibility of developing exception criteria for removing pump stations from the monitoring list. Instead the Committee members decided to make individual requests to Regional Water Board staff.

Subcommittee Work that Affects Other Subcommittees: Workshop topics such as maintenance of trash control devices would be of interest to the Trash Work Group.

Next Steps: Kristin will coordinate with subcommittee members and Chris Sommers of the Trash Work Group to plan possible Workshop topics.

Next Meeting: The next meeting will be held on October 24, 2012.

DRAFT
Parks Maintenance & IPM Work Group Meeting Summary
City of Redwood City's Municipal Service Center

Meeting Date: August 28, 2012

Work Group Action:

- Agreed that the meeting summary from the April meeting was acceptable.
- Kristin will email the weblink for the new DPR restrictions of pyrethroid insecticides and the UC IPM Green Bulletin.
- Kristin will check if the Mission Blue Facility is available for the February 27, 2013 Workshop.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Urban IPM Advisor.** Andrew Sutherland, University of California Division of Agriculture and Natural Resource's Bay Area Urban Integrated Pest Management Advisor, attended the meeting. He provided a brief description of his new role to work with professionals who apply pesticides for landscape and structural pest control. His position is both as an educator and researcher. There has been no response to date on his grant proposal to research the connection between over watering of urban landscapes and increased pest and disease pressure.
- **Annual Report Preparation.** The work group discussed FY11/12 Annual Report preparations. The Annual Report training workshop emphasized preparers should not leave any blanks and add explanations as needed (i.e., N/A responses). Jeff Madonich, San Bruno, had a productive phone call with Jan O'Hara, Regional Water Board staff, regarding their IPM program. Jan was satisfied with their program and documentation.
- **IPM Program Supporting Documents.** The work group discussed the available SMCWPPP IPM Policy and Standard Operating Procedures templates. Valeria Matonis, Redwood City, provided an example of their contract language. The work group did not believe it was necessary for the Program to develop any further templates at this time.
- **Landscape IPM Workshop.** The Landscape IPM Workshop will be held on Wednesday, February 27, 2013. Kristin will reserve a meeting space for the Workshop. If the Mission Blue Facility is not available she will check with Foster City and City of San Mateo for a meeting space. In order to plan for the Workshop the January Subcommittee meeting date will be moved up to early January. Some ideas for the workshop:
 - Andrew Sutherland, UC Urban IPM Advisor, offered to give a presentation on the general principals of IPM and provide one or two examples of landscape IPM practices for weeds/invasive species. Andrew could also speak about a new natural selective herbicide, Iron HEDTA.



SAN MATEO COUNTYWIDE
Water Pollution Prevention Program
Clean Water. Healthy Community.

- Jeremy Eide, Agriculture Weights and Measures, will include information on the new DPR pyrethroid insecticides restrictions in his regulator update. He requires a 30 day notice of the Workshop to obtain continuing education units.
 - Invite Alie Harivandi, UC Cooperative Extension, to speak about turf grass and “no mow” grass variety options.
 - The work group would like to invite Steven Hebert, Swat Pest Control, to speak again this year.
 - The work group agreed Luis Agurto Jr., Pestec IPM Services, was a very good speaker at the Structural IPM Workshop in November 2011. Kristin will find out if he would be able to speak about a Landscape IPM pest control topic that would be different from Steven Hebert’s gopher control presentations.
- **Information Sharing.**
 - Jeff Madonich, San Bruno, shared information about their very successful use of drip irrigation systems in their medians.
 - “No mow” options for turf were discussed. These would be very useful for swales.
 - There is a UC IPM Green Bulletin for landscape professionals emailed quarterly. You can sign up to receive this bulletin at <http://www.ipm.ucdavis.edu/greenbulletin/index.html>. Kristin will email the work group this link.
 - Kristin will email the work group a link for more information regarding the new DPR restrictions. A summary is available on the UP3 Project website: <http://us1.campaign-archive1.com/?u=833eb84fe7dd41b66f23e407c&id=b6b19f819b&e=0111c205ae> and there is a link to the regulations: http://www.cdpr.ca.gov/docs/legbills/rulepkgs/11-004/text_final.pdf.
 - The work group representatives all agree that the only sustainable way to deal with the *Myoporum thrip* is to replace *Myoporum laetum* and *Myoporum pacificum*. Spraying is not a good long-term solution.

Next Meeting Date: The next work group meeting is scheduled for January 28th. However, at the Work Group’s request, Kristin will schedule the meeting earlier in January to allow time to plan for the February Landscape IPM Workshop.

Trash Committee Meeting Summary– Colma Community Center

Meeting Date: June 27, 2012

Subcommittee Action:

1. Agreed that the March meeting summary was acceptable.
2. Countywide Program staff to work through BASMAA to develop and submit response letter that addresses Water Board comments included in their July 6, 2012 letter.

Requested Technical Advisory Committee Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Announcements** – Chris Sommers stated that trash hot spot assessment and cleanup results of designated hot spots should be submitted with Permittee Annual Reports on September 15, 2012. Matt Fabry reported that the Program is in the process of developing a Response to Comments letter to the Baykeeper comment letter on the FY 10-11 Annual Report. Matt will coordinate with individual agencies to address comments.
- **Water Board Staff Comments on Trash Plans and Regional Submittals, and Proposed BASMAA Responses to Comments** – The group reviewed the status of Water Board staff comments on regional reports (i.e., Preliminary Trash Generation Rates memorandum and Trash Load Reduction Tracking Method) and short-term trash loading reduction plans submitted to the Water Board on February 1, 2012. Chris indicated that formal written comments on the regional reports were received on June 7, 2012. Comments specific to short-term plans were not included in the comment letter. A meeting was held yesterday (June 26) to discuss the comments with countywide program managers and other key agency personnel. Chris provided meeting highlights and discussed the comments received from the Water Board. Comments received pertain to both policy and technical-related items/issues. BASMAA is in the process of developing a response letter that describes their approach and time schedule for responding to Water Board staff comments. The response letter will be submitted to Water Board staff on July 6, 2012. A draft proposed time schedule was presented to the Committee. Chris will update the Work Group as additional information becomes available.
- **Update on BASMAA’s Baseline Trash Generation Rate Study** - Chris provided an update on BASMAA’s trash generation rates development. The municipal regional stormwater permit (MRP) requires each Permittee to determine its baseline trash load, which will be based on trash generation rates. Chris indicated that preliminary generation rates submitted by BASMAA on February 1, 2012 included the results of two characterization events conducted in May and September 2011. Water Board staff provided comments on the technical memorandum in their June 7, 2012 letter. The technical memorandum will be revised into a final report based on the third and fourth characterization events completed in January and April 2012, and in consideration of Water Board staff comments. The final report will include an analysis of factors other than land use (e.g., household medium income, population density, home price, poverty

rate, etc.). Refined generation rates based on these four events will be presented in a draft report that is scheduled to be released for review and comment by Permittees in late August 2012. The refined generation rates further will allow Permittees to focus management actions on high trash loading areas. The goal is to complete the final technical report and to submit to the Water Board in October 2012.

- **Status of Agencies' Installing Trash Full-Capture Devices.** The progress of various agencies in installing the full-trash capture devices under ABAG's demonstration project grant was discussed. Nearly all agencies have entered into agreements with SFEP to receive trash full capture devices and/or have installed trash full-capture devices. A few remaining agencies will be installing full-capture trash devices by the November 1, 2012 deadline for completion of the SFEP project. It was also discussed who is not fully expending their ABAG trash capture funds and who may be interested in obtaining unused funds for additional devices. Based on the level of interest, SFEP will redistribute unused funds to other San Mateo County agencies. The following agencies expressed preliminary interest in accessing redistributed funds to purchase additional devices (Brisbane, East Palo Alto, Half Moon Bay, Pacifica, and San Mateo County). Redistribution of funds to interested agencies may be based on population, estimated trash load or other means. Agencies will be asked to commit to using their allocated funds by August 1, 2012. After this date, remaining funds will be redistributed to interested agencies. Over the next month, Matt Fabry will be working with agencies interested in receiving redistributed funds.

Subcommittee Work That Affects Other Subcommittees: Reducing trash from MS4s involves multiple subcommittees.

Next Meeting Date: The next meeting will be held in August 2012, date to be determined. The meeting will include a presentation of the final draft Trash Generation Rates.

DRAFT Water Utility Work Group Report

Meeting Date: September 5, 2012

Subcommittee Actions:

- Agreed to hold workshop in early November.
- Agreed at this time no further meetings are needed.

Requested Action or Feedback/Guidance (if any): None.

Other Information/Announcements:

- **Water Utility Regional General Permit.** Kristin provided an update on the progress of the Regional Water Board's efforts regarding a San Francisco Bay - Regional General Permit for Potable Water Discharges. This topic has been the focus of a work group consisting of water purveyors not covered under the MRP seeking permit coverage. Eight water purveyors have agreed to share the cost of hiring a Regional Board staff person to write a new Regional General Permit. The new Regional Water Board staff person began in August.
- **Information Sharing.** Work Group members discussed the recent Regional Water Board enforcement action against Caltrans for discharging potable water to a creek. Kristin will email the group the weblink for this enforcement action (http://www.waterboards.ca.gov/sanfranciscobay/board_info/agendas/2012/August/CADT/Proposed_Settlement.pdf). The Work Group discussed the SCVURPPP Annual Report submittal and compilation of planned potable water discharge monitoring data. There was also a discussion of the new LA region stormwater permit and the conditionally exempt essential non-storm water discharge category. These discharges meet all required BMPs and are essential public service discharge activities including non-emergency fire fighting activities and potable water sources. The Tentative Order can be found at: http://www.waterboards.ca.gov/losangeles/water_issues/programs/stormwater/municipal/StormSewer/TENTATIVE%20LA%20County%20MS4%20Permit%20-%20Order%20-%2006-6-12.pdf.
- **Draft Guidance Materials.** The Work Group agreed both pdf and Word versions of the four Fact Sheets developed should be placed in the members only section of the Countywide website after a correction is made to Fact Sheet #1. The Fact Sheets will be considered a final draft and any agency may use the Word versions and revise as necessary for their own use.
- **Training Needs.** A training will be held in early November. A save the date notice will be sent once a location has been reserved. Suggestions for the half day workshop are:
 - Regulatory requirements presentation. Kristin can give this presentation.
 - Monitoring equipment and use for analyzing samples for pH, chlorine residual and turbidity.
 - Invite vendors to display BMP equipment: i.e. diffusers, dechlor tablets, dechlor mats/strips, filter sacks, etc. Redwood City has vacuum trucks they use for excavating water supply lines that they could bring to the workshop. Kristin will email the Work Group asking for available information on vendors and contacts.
 - Invite a large water purveyor (e.g., EBMUD, CalWater) to present typical BMPs used for both planned and unplanned discharges.

- Presentation and/or demonstration of NODES by Hillsborough.
- Presentation on directing potable water releases to landscape or sanitary.

Kristin will research if this workshop could qualify for a small water system operators EPA reimbursement grant.

Subcommittee Work That Affects Other Subcommittees: None

Next Steps: Kristin will post SMCWPPP final draft Fact Sheets to the members only section of the Countywide website. Kristin will email the Work Group with the Caltrans enforcement action website and a request for vendor information for the Workshop. Kristin will plan the Training Workshop for early November.

Next Meeting Date: There will be no further meetings held for the Water Utility Work Group. If participants believe there is additional work to do or need for meetings, after the training workshop, they will raise this issue with the TAC.